

**SAFRA-FIRST MEDIA DESIGN
SCHOOL SPONSORSHIP**Closing Date: 31 March 2019
Intake Commencement Date: April / July 2019Affix
PhotoTo: **Elaine Ong**
SAFRA Education Scheme
Membership Benefits Department
SAFRA Mount Faber
2 Telok Blangah Way
Singapore 098803*This form is to be completed and returned to the above address on or before the closing date specified, together with all supporting documents. Do not leave any field blank. If it is not applicable, please indicate "N.A."***1 PERSONAL DETAILS**

Name: _____ Date of Birth: _____ Age: _____

NRIC No.: _____ Email Address: _____

Address: _____

Postal Code: _____

Contact No.: _____ (O) _____ (H) _____ (Pgr/HP)

Marital Status: _____ No. of Children: _____

No. of Working Adults In Household: _____ Combined Household Monthly Income: _____

2 APPLICATION FOR COURSE (Tick only one course) Advanced Diploma in Graphic Design & Multimedia (Double Diploma) Advanced Diploma in Entrepreneurship Advanced Diploma in Fashion Marketing Advanced Diploma in Digital Media Design Advanced Diploma in New Media (Filmmaking) Advanced Diploma in New Media (Animation) Advanced Diploma in Fashion Design & Merchandising Advanced Diploma in Multimedia Advanced Diploma in Graphic Design Bachelor of Arts (Hons) in Graphic Design Bachelor of Arts (Hons) in Fashion

- i) Have you previously applied under the SAFRA Education Scheme? Yes No
- ii) If yes, which year and which course? _____
- iii) Were you awarded the course sponsorship? Yes No
-

3 OTHER PARTICULARS

- i) **Rank:** _____ **Service:** Army / RSN / RSAF / Joint **SAF Unit:** _____
- ii) **SAFRA Membership Category:** _____ **Member since:** _____ (Mth / Year)
- iii) **No of ICTs completed:** _____

Participation in SAFRA-organized activities and clubs:

(State event, date, name of club, position held and duration, and attach relevant supporting documents).

4 PRESENT EMPLOYMENT DETAILS

Company Name: _____ **Industry:** _____

Current Designation: _____ **Dept/Division/Section:** _____

No. of Years/Mths In This Company: _____ **From (mm/yyyy):** _____

Gross Monthly Salary: _____ **Gross Annual Salary:** _____

No. of Staff Reporting Directly to You: _____ **Indirectly:** _____

Description of your responsibilities: _____

5 PAST EMPLOYMENT DETAILS

In chronological order, starting with your most recent position in your present or last company
(Use a separate sheet if space below is insufficient)

Company Name & Title	Annual Income & Monthly Income	From (mm/yy)	To (mm/yy)	No. of Yrs/Mths	Job Description

- a) Total no. of years of working experience since first permanent job placement ____ years ____ months
- b) Total no. of years of working experience in the course-related job function ____ years ____ months

6 EDUCATIONAL QUALIFICATIONS

University Degree **Month / Year**

Title: _____ **From** ____ / ____

Institution: _____ **To** ____ / ____

Polytechnic Diploma **Month / Year**

Title: _____ **From** ____ / ____

Institution: _____ **To** ____ / ____

GCE Advanced Levels

Institution: _____ **From** ____ / ____

No. of A'level Passes: _____ **No. of AO'level Passes:** _____ **To** ____ / ____

GCE Ordinary / Normal Levels

Institution: _____ **From** ____ / ____

No. of O'level Subjects: _____ **No. of O'level Passes:** _____ **To** ____ / ____

Other Qualifications

Title: _____ **From** _____ / _____

Institution: _____ **To** _____ / _____

7 DECLARATION OF APPLICANT

- i) I confirm that the information furnished here is true and correct and I will also abide by the rules and regulations stated overleaf.
- ii) My application for the course is attached together with certified true photocopies of my educational certificates, current salary slip and other supporting documents.
- iii) I will undertake to repay the full cost (e.g. course/registration/miscellaneous fees) expended on my sponsored course should I cease my SAFRA membership, discontinue or fail to complete the course successfully.
- iv) I agree to release my personal particulars to the Government of Singapore (e.g. Ministry of Defence) for character and National Defence (e.g in-camp training) checks.
- v) If selected, I shall undertake to perform to my best ability and that I will present a professional conduct and image at all times for the duration of the programme. I also understand that I shall be required to inform SAFRA of my test/project/exam grades accordingly, upon receipt.

Signature of Applicant

Date

8 PARTICULARS OF GUARANTOR

Name: _____ Age: _____
NRIC No.: _____ Email Address: _____
Address: _____
Postal Code: _____
Contact No.: _____ (O) _____ (H) _____ (Pgr/HP)
Company: _____ Designation: _____

9 DECLARATION OF GUARANTOR

I agree to make good any default on the part of the said applicant to repay the full cost (e.g. course/registration/miscellaneous fees) expended on the sponsored course should the applicant cease his SAFRA membership, discontinue or fail to complete the course successfully.

Signature of Guarantor

Date

NOTES

1. The SAFRA-First Media Design School Sponsorship is open to all SAFRA Ordinary A (except NSF's), Ordinary B and Life members who can fulfill the basic admission criteria into First Media Design School.
2. There is no bond attached to the Scheme.
3. All application forms are to be accompanied with photocopy of NRIC and SAFRA Membership card, all Academic Certificates and Transcripts (i.e O Levels, A Levels, Diploma, Degree, where applicable), pay slips and others documents/certificates deemed to be useful.
4. Applicants will be assessed according to their length of SAFRA membership, participation in SAFRA events/activity clubs, academic performance and working experience.
5. Applicants are allowed to apply for only one course under the Scheme for each intake.
6. Certification of supporting documents is to be made by your company. In such cases, state the name, designation, NRIC no. and contact number and email of the person certifying the documents.
7. Priority will be given to applicant's combined monthly household income of less than \$3,000.
8. Previously-sponsored candidates may apply again. However, priority would be given to first-time applicants.
9. Short-listed candidates will be required to attend one or more interview sessions.
10. The term will commence in April / July 2019. No deferment is allowed
11. Should the sponsoring institution cease to operate or end its agreement with SAFRA, SAFRA shall not be liable to see through the completion of the sponsored candidates' courses.
12. The decision of both SAFRA and First Media Design School is final. No further correspondence will be entertained.

Application Checklist

Please submit the following documents:

- Application Form (with passport sized photo taken within the last 1 year)

- Certified copies (in original language with English translation, if applicable) of all certificates, transcripts and reports showing grades awarded by institutions that you have completed or are currently pursuing.
 - 'O' Level
 - 'A' Level/ High School Certificate/ Diploma
 - University Transcripts/ University exam results

- Documentary evidence of all co-curricular activities/sponsorships/awards

- Short essay of not more than 800 words about your interest for the sponsorship

- Photocopy of passport OR NRIC, SAFRA membership card

- Photocopy of original pay slips (if any) and printed statement of CPF contribution

- Photocopy of Certificate Of Service